



Vacancy Announcement

Junior Non-Key Expert required for 24 days in the EU funded project **“Technical Assistance for Capacity Building in Employment Policy”** **EuropeAid/135639/IH/SER/RS. Contract No: 101-00-00002/2014-28**

The project ‘Technical Assistance for Capacity Building in Employment Policy’ is funded by the European Union, managed by the Ministry of Finance – Department for Contracting and Financing of EU Funded Programmes (CFCU) and implemented in Serbia by PLANET S.A, a Greek consulting company. Main institutional beneficiaries of the project are the Ministry of Labour, Employment, Veteran and Social Affairs, and National Employment Service.

The overall objective of the project is to contribute to smart, sustainable and inclusive growth for the Republic of Serbia. This reflects the main aims of the employment policy presented in the National Employment Strategy for the period 2011-2020 and in accession partnership of building a more knowledgeable and skilled labour force, promoting social inclusion of vulnerable populations and enabling greater opportunities for a better standard of living in alignment with the targets set forth by the Europe 2020 Strategy and the Acquis of the EU.

The project is under implementation in the period August 2017 – March 2020.

To complement its team of experts for the project, PLANET S.A. is seeking applications from suitably qualified professionals to support implementation of the project activities by covering the following position:

C4 Expert in Health and Safety at Work

JNKE C4 Conducting training for managers of enterprises for vocational rehabilitation and employment of persons with disabilities in health and safety at work

One of the key objectives of the CBEP project under its result 4 is to improve quality of vocational rehabilitation and training in enterprises for vocational rehabilitation and employment of persons with disabilities. The expert will operate under CBEP project activity 4.6 Conduct training for at least 50 managers of enterprises for vocational rehabilitation and employment of PWDs in duration of at least 3 days in health and safety at work. The Junior Non Key Expert will be involved in the following tasks:

- Support Senior Non Key Expert in elaboration of training programme and training material on health and safety
- Together with SNKE09 to implement training programme





- Contributing to Report on activity implemented

Location and timing

This assignment shall be implemented in Belgrade, Serbia, in the period November 2019 – January 2020. The assignment is foreseen to take up to 24 working days, subject to change (in activity scope, time period, and/or duration) as needed by the project.

Qualification and skills of the Expert

Qualification and skills:

- Completed university studies of at least three years in the relevant field;
- Certified Occupational Health and Safety Professional with completed professional licensure program;
- Good command of English and Serbian language

General professional experience

- Proven minimum of 5 years of experience in the areas of Occupational Health and Safety

Specific experience

- At least 1 year of experience in providing guidance in Health and Safety at workplaces with particular focus on special needs of persons with disabilities
- Experience in the design, implementation and evaluation trainings (at least 1)
- Experience in developing teaching materials on health and safety issues
- Previous experience in the region

Please submit your CV in EU format to info.cbep.planet@gmail.com and to projekti@minrzs.gov.rs until 22.11.2019